

MINUTES OF THE BCOSSA BOARD OF DIRECTORS

Held Thursday April 14, 2011

Coast Hotel Tsawwassen Inn

1665 – 56th Street, Delta, B.C.

ATTENDANCE:

Board Members Present:

Steve Warren, Braden Marshall, Mike Sheehan, Greg Smith, Denis Francoeur, Mike Rosang,
Rob Feldhaus

Guest:

Frank Hay, John Rowse,

Staff:

Liz Stewart-Jones (via phone)

CALL TO ORDER:

President Steve Warren called meeting to order at 10:10 am

1. Adoption of Agenda

Resolution # 233

Motion: Braden Marshall. Seconded Steve Warren

Carried

2. Correspondence or Action Forward

Report received from COTRA in response to SSR well setback changes.

The report was discussed and the Board felt it was well presented.

Latest Government document received on well setbacks and how they pertain to existing systems.

Action Forward

John Rowse will prepare a response.

The change to accruals accounting was discussed. We will be moving forward shortly with this.

Denis Francoeur will provide assistance in getting this up and running smoothly.

3. Minutes of Last Meeting

Resolution # 234

That the minutes of the February 26th 2011 Board meeting be adopted,

Motion by: Greg Smith, Seconded by: Mike Sheehan

Carried

4. Business Arising from Minutes

Action Forward

John to contact the accountant regarding what is needed in order to change our year-end date to Oct 31

5. Treasurers Report

The annual AGM achieved close to a breakeven position.

Denis with the assistance of Liz discussed the financial status. Reports were unavailable at the meeting.

Resolution #235

That the oral treasurer's report be accepted,
Motion by: Mike Sheehan, Seconded by: Greg Smith
Carried

Action Forward

Liz will email out the financial reports early the week of April 18.

6. Financial Ad hoc Committee Report

This committee and their work were discussed.

Resolution #236

That the Financial Ad hoc Committee be terminated. The reports from this committee will be forwarded to the Board for use by a new ad hoc committee.
Motion by: Greg Smith, Seconded by: Mike Sheehan
Carried

7. Formation of new ad hoc committee

Resolution #237

That a new ad hoc committee be formed. The committee will be called the Future Direction & Planning Committee.
Motion by: Mike Sheehan, Seconded by: Greg Smith
Carried

Action Forward

This committee will meet and discuss the short term and long term direction of BCOSSA. Emphasis will be placed on providing additional services and support to our members. A report will be prepared for the Board and be submitted no later than June 16, 2011

Resolution #238

The Future Direction & Planning Committee shall be made up of the following People.

Mike Sheehan
Mike Rosang
Steve Warren
Frank Hay
Greg Smith

Motion by: Mike Sheehan, Seconded by: Denis Francoeur

Carried

8. Report on Current Projects

WOWTC – Course refinement is well under way. 75% of the courses have been completed and streamlined.

AGM 2012 – Dates and location to be determined soon in order to solidify attendance and quality of the conference.

Tilma / AIT – John Rowse is in the process of setting up a meeting with Minister Pat Bell to discuss this issue and how it pertains to the on-site industry in B.C.

9. Board Meeting in Camera Session at 12: 45

Meeting in Camera

In Camera Session adjourned at 1:20

10. Committee Terms of Reference**Resolution #239**

To accept the Terms of Reference of the Education and Curriculum committee

Motion by: Mike Sheehan, Seconded by: Denis Francoeur

Carried

Terms of reference for Technical Review committee and Member Services are tabled until the next Board meeting for discussion following the report from the Future Direction and Planning committee.

11. New Business

Subdivision Regulation and Sewerage Systems – This was discussed and it was decided that some effort should be put forward in this area.

Action Forward

John to contact Approving Officers and explore what can be done to improve this regulation

Product Registration - Report from 2007 was distributed to the Board members for review.

BCOSSA Government Audit – There is still no final report or information from the Government

CSA B65 – The next meeting of this committee in May 12 in Toronto. John Rowse will attend this meeting on behalf of BCOSSA. Expenses for this will be paid for with private funding. The final version of CSA B65 is likely one year away.

12. Location of next Board Meeting

The next BCOSSA Board meeting will be held on June 16, 2011 in Nanaimo

Resolution #240

That the meeting be adjourned at 3:30 pm

Motion by: Rob Feldhaus, Seconded by: Braden Marshall

Carried